

Wilmington Public Schools
161 Church Street
Wilmington, Massachusetts 01887
Telephone: (978) 694-6000 Fax: (978) 694-6005



Joanne M. Benton
Superintendent of Schools

Peter L. McGinn, Ed.D.

Paul J. Ruggiero
Director of Administration and Finance

Assistant Superintendent

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CORI REQUEST FORM

The Wilmington Public Schools has been certified by the Criminal History Systems Board for access to conviction and pending criminal case data. As a (prospective) employee/volunteer for the position of _____, I understand that a criminal record check will be conducted for conviction and pending criminal case information only and that I will not necessarily disqualify me. The information below is correct to the best of my knowledge.

(Prospective) Employee/Volunteer Signature

SCHOOL: (circle one) WHS WMS NI WI SH WO BO WW

APPLICANT/EMPLOYEE INFORMATION (PLEASE PRINT)

LAST NAME

FIRST NAME

MIDDLE NAME

MAIDEN NAME OR ALIAS (IF APPLICABLE)

PLACE OF BIRTH

DATE OF BIRTH

SOCIAL SECURITY NUMBER
(Requested but not required)

MOTHER'S MAIDEN NAME

*ID Theft Index PIN (if applicable)

CURRENT ADDRESS: _____

FORMER ADDRESSES: _____

SEX: _____ HEIGHT: _____ ft _____ in. WEIGHT: _____ EYE COLOR: _____

STATE DRIVER'S LICENSE NUMBER: _____

*** THE ABOVE INFORMATION WAS VERIFIED WITH THE FOLLOWING FORM OF GOVERNMENT ISSUED PHOTOGRAPHIC IDENTIFICATION: _____

REQUESTED BY: _____

(SIGNATURE OF CORI AUTHORIZED EMPLOYEE)

*The CHSB IDENTIFY Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft Index PIN Number by the CHSB. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process.
All CORI request forms that include this field are required to be submitted to the CHSB via mail or by fax to 617-660-4614.