

Wilmington Bands Parents and Friends Association

BYLAWS

- ARTICLE I **THE NAME OF ORGANIZATION**
The name of this organization shall be the
Wilmington Bands Parents and Friends Association
- ARTICLE II **PURPOSE OF ORGANIZATION**
The purpose of this organization shall be to
provide additional support for the Wilmington
Public Schools instrumental music programs.
- ARTICLE III **MEMBERSHIP**
A. Membership is open to any interested person who
is not currently a student in the Wilmington Public
Schools.
B. An Active Member shall be any member who attends
regular meetings or who actively participates in
this organization's activities and projects.
- ARTICLE IV **MEETINGS**
A. Regular scheduled meetings will be held monthly.
The day and time will be set at previous meeting.
B. Notices of meetings, including notice of any special
events, shall be sent home with students and
advertised in local newspapers.
- ARTICLE V **VOTING AT GENERAL & SUB-COMMITTEE MEETINGS**
A. Any active member present is eligible to vote on
an issue.
B. Sub-committees will need a 2/3 quorum to conduct
business.
C. Votes are carried by simple majority.
- ARTICLE VI **OFFICERS (ELECTIONS)**
A. Officers of the organization shall include
President, Vice-President, Secretary, Treasurer,
and Publicity Director.
B. In the absence of the President, the Vice-President
shall preside. In absence of both of the above,
meeting will be postponed.
C. Term of office for the officers shall be one year
to start in June.
D. In the event of any officer leaving office during
their term, the members shall elect, by majority
vote, a replacement at the next regular meeting
following the vacancy. Persons shall be nominated

by the remaining officers to be presented to the membership. Nominations shall be made from the floor.

- E. If a vacancy occurs in the office of president, the Vice-President will become President and a new Vice-President will be elected at the next meeting.
- F. Nominees for office must be Active members.
- G. Nominations and elections shall take place at the May meeting. Notification of elections will take place at the April meeting.
- H. Nominations may be made from the floor.
- I. Elections will take place by secret ballot unless the candidate is running unopposed.

ARTICLE VII DUTIES OF OFFICERS

PRESIDENT

- A. The President shall have meetings as necessary with other officers to discuss business and set the agenda for the following meeting.
- B. The President shall oversee all functions and preside over regular meetings.

VICE-PRESIDENT

- A. The Vice-President shall preside in the absence of the President.
- B. The Vice-President shall assist the President when requested for any duties prescribed.
- C. The Vice-President shall attend all officers meetings as called by the President.

SECRETARY

- A. The Secretary shall keep the minutes of each regular meeting.
- B. The Secretary shall attend all officers meetings as called by the President.
- C. The Secretary shall submit a copy of previous month's minutes for approval.
- D. The Secretary shall maintain any necessary correspondence.

TREASURER

- A. The Treasurer shall keep all financial records this organization.
- B. The Treasurer shall choose, with approval of officers, the bank in which to maintain funds.
- C. The Treasurer shall make a report of all funds at each regular meeting for approval of members.
- D. The Treasurer shall pay bills as requested by either vote of officers or vote of members present at any regular meeting.
- E. The Treasurer shall attend all officers meetings

as called by the President.

PUBLICITY DIRECTOR

- A. The Publicity Director shall be in charge of all notices and publicity releases.
- B. The Publicity Director shall attend all officers meetings as called by the President.

ARTICLE VIII

COMMITTEES

- A. The Executive Committee consists of elected officers with Music Department advisors.
- B. The Executive Committee will meet as necessary prior to regular meetings.

ARTICLE IX

EXPENDITURE POLICY

- A. Expenditures require a general membership vote.
- B. The Executive committee will work in an advisory capacity with the Instrumental Music Department to explore suggestions for the use of funds.
- C. Unforeseen Expenditure-up to \$100 may be authorization by a unanimous vote of available officers.